

*BP New Zealand - September 2017*

**PERSONAL DETAILS**

Invoice No .....IDASS # .....RA#.....  
 Company Name: .....  
 Full Delivery Address: .....  
 .....State ..... Postcode: .....  
 Direct Telephone No. ( ) .....Contact Name.....  
 Email:.....  
 Signature: ..... Date: .....

**DETAILS OF RETURNED GARMENTS**

REF. NO.	STYLE NO	GARMENT DESCRIPTION	QTY	COLOUR	SIZE	REASON FOR RETURN (A - F) Refer to table below
1.						
2.						
3.						

**REASON FOR RETURN (Please specify in table above)**

A: Size Exchange  
 B: Garment / Style Exchange  
 C: Manufacturing Fault  
 D: Incorrect Goods Received  
 E: Cancelled Order  
 F: Other (please state).

**GARMENT REPLACEMENT DETAILS**

REF.NO	STYLE NO	GARMENT DESCRIPTION	QTY	COLOUR	SIZE
1.					
2.					
3.					

New garments will only be accepted for return within 21 days of receipt of order.

Worn garments with manufacturing or fabric faults should be returned as soon as identified for assessment.  
 Returned garments will not be accepted unless accompanied by a Return Authority Number (RA#)  
 Please contact Bisley Corporate Customer Service to have your return authorised.

This completed form must accompany your garments. Please return a copy of the invoice with the goods.

**BISLEY CORPORATE – RETURNS**  
 10 Kitson Place, St Johns, Auckland, New Zealand.  
 Please call Bisley Corporate Customer Service for assistance. **0800 247539**

Please note: Bisley Corporate recommends that garments be returned by certified mail. Bisley Corporate holds no liability for lost items in the post.